



Minutes for Tahatai Coast School Board of Trustees Meeting

28th April 2026 – 5.30pm

In Attendance: Tim Acker, Dee Piermarini, Matt Skilton, Hayden McCormack, Benji Crossley, Anthony Goddard

Apologies: Calvin Twigg

Welcome to: Alayne Sharp, Jaimee Donaldson, Kirsten Bell

Actions from 24th March 2026:

- **Survey update** - Will be talked about during this meeting
- **Tim to respond to Jake Thomas** - All done with no reply

Minutes from 24th March 2026: Moved Dee , Seconded Anthony and all agreed to approve

1. Kea Whānau Report (Alayne)

Taken as read

Alayne leads year 3 with a team of 6 teachers, all with differing strengths. They are feeling more confident with the iDeal structured literacy programme. The Prime maths is also going well with the ongoing MOE PLD. There are a total of 142 students in the year 3 team, with 10 ethnicities. She went through the percentages of tier 1 to 3 students in the curriculum areas of reading, maths and writing. The targeting areas and instructional strategies were explained. They have a big focus on writing within the team as this has shown there is a need here for support. She shared about the art they have done and the beach education trip they went on during term 1.

All agreed it was a great and informative report.

2. Pūkeko Whānau Report (Jaimee)

Taken as read

Jaimee leads year 4 with a team of 5 teachers. CRT science is a big hit with the children, they are loving the learning around this. The teachers are grateful for the ongoing PLD that has been offered around the new curriculum. There are 117 children within the team, with 13 ethnicities across the team. She shared the percentages of students in tiers 1 to 3 across the curriculum areas of maths, reading and writing. She went through the support that is required across these areas and explained how they cater for this need. Teachers use daily formative assessment to ensure students have

grasped the concepts. Science and art photos were shared and also the beach education and forest discovery trip they went on during term 1.

There was a brief discussion around the percentage data between tier 3 and 2 students with their progress from year 3 in 2025 to year 4 this year. Also a couple of questions around what the data shows between reading and writing.

3. Literacy Report (thanks to Pauline & Alison)

Taken as read

Kirsten shared the report on their behalf.

Their main focus is on the continuing improvement of literacy throughout the school and refining the teaching approaches.

Kirsten explained the Auro tool which is the AI tool created by one of our parents that we are currently trialling. This tool involves teachers taking a photo of the piece of writing from the child and Auro will analyse it using the NZ curriculum, this is currently being trialled from year 3 upwards. This then gives an unbiased report on what the next learning steps are needed for the child. It can also give reports on overall data within writing that shows how our data is tracking. There was an indepth discussion around this and Hayden showed the board how this works on samples of writing he had entered into the tool for his class.

All agreed it was a great report. With feedback that it would be good to have more outcome focus within the report.

4. Community Survey (Matt)

Thanks to Dee and Benji for helping Matt with this.

Matt shared the draft community survey. There was a discussion around the questions and some changes that were needed. Matt will make the changes and send it out to the board for them to give the go ahead. It would be good to get the survey out to the community by week 3 of this term with 2 weeks for the community to complete it.

5. Principals Report (Matt)

Taken as read

Main points:

- Schoolwide targets have been set for reading, writing & maths
- Whakamana māori is underway
- Exploring BSLA (Better Start Literacy Approach) for the junior school
- PiPs have approached the local schools to continue providing support with Kai growers, expensive cost given we have already paid \$5,000. **All agreed to hold off for now**
- Whānau voice summary - discussion around the bilingual feedback, the board would like to see this
- Learning conferences happening this Thursday and next Tuesday afternoons & evenings
- Thanks to the board for the Queensland leadership opportunity, good takeaways from this
- Calvin & Matt exploring potential revenues for our international programme - golf simulator
- ERO updated reports shared to the board in preparation for for term 4 visit
- Looking at changing School Management System from eTap to Hero

Property:

- The 10YPP is up for renewal, the report from Watershed was shared
- Water backflow with TCC has now been sorted
- Fencing project nearly completed
- Fire sprinkler system - final siren has been installed, so now ready for signoff
- Drain outside room 31 and PE shed - waiting for Stratum Civil for a solution on this to prevent the current flooding problem

6. Policies (thanks to Shona)

Taken as read

7. Finance (Matt)

Taken as read

- 2025 banking staffing finished at \$0.00. Great result thanks to Tracey for her work around this with support from Wayne from Education Enterprises.

8. Wrap Up (Matt)

University of Waikato credits will be used by Arshdeep Kaur (Teacher Aide)

Action: Tim will send out to the board Matt's Professional Growth report for them to read

Meeting closed: 6.54pm

Next Meeting: Tuesday 26th May 2026

Board Chair: 

Date: 30/4/26

Actions before next meeting:

- Tim will send out to the board Matt's Professional Growth report for them to read