



Minutes for Tahatai Coast School Board of Trustees Meeting

29th July 2025 – 5.30 pm

In Attendance: Tim Acker, Dee Piermarini, Claire Wills, Matt Skilton, Gemma Tebble, Cory Sweeney, Donna Te Wheoro

Apologies: Dan Elliott

Welcome to: Kirsten Bell, Miriam Collins

Actions from 27th May 2025:

- Set up a gift register showing the description of the gift, cost & recipient - **All set up**

Minutes from 24th June 2025: Moved Claire, Seconded Dee and all agreed to approve

1. Year 1 vs Year 0 Proposal - (Miriam)

Taken as read.

Structured literacy and numeracy; there is added pressure to those new students (ready for learning has had to take a step back). We want it to be equitable for all of the students next year. There are greater needs coming in and those who start at the end of term 1 only get three terms before going into year 2 the next year, as opposed to those who start in term 1. Tahatai prides itself on working with parents so it could be a case by case situation, meeting the needs of their child. Miriam and Kirsten answered questions from the board, **and it was voted unanimously in favour.**

2. Mid-Year Student Achievement Report - (Kirsten)

Not the usual assessment report we have used in the past. New curriculum for staff and children to get used to. Can not compare this year to previous due to the changes in assessment and curriculum. The new curriculum outlines what will be taught and what sequence, the practices we are to use in classes, and the assessment tools to monitor.

New Assessment tool: SMART - aligned with curriculum to enable twice yearly assessment of reading, writing and maths. Responsive and will support learner progress. Training will begin in term 4 2025, then available for schools to use in 2026.

Teachers are currently using iDeal to monitor progress in literacy. Our Numeracy leads have given staff a maths tracking sheet for phase 1 and 2 / 3. These have both been shared with parents at the latest conferences.

A Tahatai Pedagogical Framework has been developed to ensure all staff have an understanding of 'best practice'. Staff will develop an understanding of this using the coaching model of ITAR

(Instruction, Trialling, Applying, Reflecting). A document identifying planning expectations based on the revised curriculum and best practice has been created to ensure clarity and consistency.

3. Connected Curriculum - (Hayley)

Taken as read.

Great feedback regarding the report, how it was well written and informative. The topics have been thought out and they align well with other school life things eg: life education, the production.

4. Te Reo & Tikanga Māori - (Toni)

Taken as read.

Another great report, outlining key events, initiatives, and student leadership opportunities. There have been exciting things happening as we connect with our community and this was detailed in the report.

5. Policies Report (Shona)

Taken as read.

All agree on the actions.

6. Finance Report (Donna)

Taken as read.

Queries around a couple of codes were answered.

7. Principals Report (Matt)

Taken as read.

Main points:

- Maths PLD day for 2026 - will be 29th January
- DHB Clinician talked to staff regarding parenting education opportunities. Has had the first parent meeting and it was a huge success, so is keen to do this again
- Two new staff members Seamus and Nicole.
- Inductions completed for learning support staff.
- Janine Rowling has handed in her resignation. She is heading to a new position as a clinician based in Te Puke. Paula Farrelly will take on the role that Janine had, and Grace Aldridge has taken on Paula's role.
- Sheryl has resigned from her role to go back to University to do teacher refresher training.
- Clare Prangle is retiring at the end of 2025 after 13 years of working as a TA here.
- High health needs hours are due to be cut in Term 4.
- Two recent days with Aliese White from Coaching Colab have been very successful.
- Matt to meet with all staff for a 15 minute 1-1 catch up regarding 2026 planning.
- Darren Scott awarded the remaining Waikato Uni credits to see him complete his Masters degree.
- International marketing plans being researched for 2026 with Rowan. Golf simulators have been used as a marketing tool to increase Korean enrolment. More information to be provided for the August hui.
- Dental bollard has been relocated.

- Drainage issue outside room 35 on the bike track. A civil engineer is on the case helping to fix the problem.
- Interest raised again in investing in an upgrade development for the area by Room 3 to the car park, making it more of a welcoming area for parents as well as possibly a sensory garden area, courts etc. This existing carpark is a 'wasted' space and it would be great to utilise this (bonus play space!). Design concepts are the next step.

8. Wrap Up

The Production is well underway, and it will be great to see it come together in a few weeks. Very busy time of the year.

Meeting closed: 7.40pm

Next Meeting: Tuesday 26th August 2025

Board Chair:



Date:

6/8/25

Actions before next meeting:

- Tracey to email the Board regarding some code queries (Matt to discuss with her these queries)
- A committee to be created to work on redesigning the carpark / room 3 gate area